



Republic of the Philippines  
**Carlos Hilado Memorial State College**  
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION  
NEGROS OCCIDENTAL FIELD OFFICE  
**RECEIVED**

Electronic copy to be submitted to the  
CSC FO must be in MS Excel format

**ESPER HERMINIO G. LEGASTE**  
HR SPECIALIST I  
DATE: 16 AUG 2018 TIME: 2:30

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of Carlos Hilado Memorial State College in the CSC website:

**DR. RENATO M. SOROLLA**  
SUC President II

Date: August 15, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Instructor I	CHMSCB-INST1-8-2010	12	265788	MS in Psychology	Preferably with relevant training	One(1) year relevant teaching experience (Preferably Psychology Subject)	None Required	N/A	Talisay Campus,CAS
2	Instructor I	CHMSCB-INST1-1-2005	12	265788	MS Computer Science/ MS Information Technology/ MS Information System	Preferably with relevant training	One(1) year relevant teaching experience (Preferably in Computer Studies)	None Required	N/A	Talisay Campus,CIT
3	Instructor I	CHMSCB-INST1-5-2012	12	265788	Master in Technology Management / Master in Technology	Preferably with relevant training	One(1) year relevant teaching experience (Preferably in Garments Technology/ Fashion and Apparel)	None Required	N/A	Talisay Campus,CIT
4	Instructor I	CHMSCB-INST1-31-2016	12	265788	Master in Technology Management / Master in Technology	Preferably with relevant training	One(1) year relevant teaching experience (Preferably in Automotive Technology)	None Required	N/A	Talisay Campus,CIT
5	Instructor I	CHMSCB-INST1-26-2016	12	265788	MA in Industrial Technology/Technology Management	Preferably with relevant training	At least Two (2) years industry and teaching experience (Preferably Electronics Technology)	LET and NC II Electronics	N/A	Aljiss Campus,IIT

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 31, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**Dr. Renato M. Sorolla**

SUC President II

Carlos Hilado Memorial State College

Mabini St., Talisay City, Negros Occidental

[hrmo@chmsc.edu.ph](mailto:hrmo@chmsc.edu.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

