



Republic of the Philippines
Carlos Hilado Memorial State College
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION
NEGROS OCCIDENTAL FIELD OFFICE
RECEIVED

Electronic copy to be submitted to the
CSC FO must be in MS Excel format

ESPER HERMILANO G. LEGASTE
HR SPECIALIST I

DATE: 16 AUG 2018 TIME: 2:30

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Carlos Hilado Memorial State College in the CSC website:

DR. RENATO M. SOROLLA
SUC President II

Date: August 15, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Associate Professor V	CHMSCB-APRO5-2-2009	23	787248	Doctor of Education in Educational Management and other Related Fields	With relevant training in educational management	With relevant teaching experience (at least five (5) years)	LET/PBET	N/A	Talisay Campus
2	Associate Professor IV	CHMSCB-APRO4-2-2015	22	704604	Doctor of Education in Educational Management and other Related Fields	With relevant training in educational management	With relevant teaching experience (at least five (5) years)	LET/PBET	N/A	Talisay Campus

Note: Applicants must have at least NBC 461-6th Cycle CCE points Zonal Evaluation equivalent or higher than the position being applied for.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 31, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Dr. Renato M. Sorolla
SUC President II
Carlos Hilado Memorial State College
Mabini St., Talisay City, Negros Occidental
hrmo@chmsc.edu.ph

CARLOS HILADO MEMORIAL STATE COLLEGE
RECORDS SECTION
RELEASED
BY: [Signature]
DATE: 8/16/18

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.