



Republic of the Philippines
CARLOS HILADO MEMORIAL STATE COLLEGE
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION
NEGROS OCCIDENTAL FIELD OFFICE

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

RECEIVED

ESPER HERMINO G. LEGASTE
HR SPECIALIST I

DATE: AUG 13 2020 TIME: 2:27

Emailed
8/12/2020
11:34am

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled at the Carlos Hilado Memorial State College in the CSC website.

[Signature]
VIOLA D. MONGCAL
HRMO III

Date: August 12, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	Instructor I	CHMSCB-INST1-123-2016	12	24495	Master in Business Administration or allied/related fields	None Required	None Required	RA 1080 (Certified Public Accountant)	N/A	Fortune Towne Campus (CBMA)
2	Instructor I	CHMSCB-INST1-99-2017	12	24495	Master of Arts in Education major in Physical Education or allied/related fields	None Required	None Required	None Required	N/A	Binalbagan Campus (COF)
3	Instructor I	CHMSCB-INST1-107-2016	12	24495	Master of Arts in Education major in Filipino or MA in Filipino or allied/related fields	None Required	None Required	None Required	N/A	Binalbagan (COF)
4	Instructor I	CHMSCB-INST1-19-2016	12	24495	Master in Technology Management/ Master in Techonology/ Master in Engineering or allied/related fields	None Required	With teaching experience in computer related subjects	None Required	N/A	Talisay (CIT)
5	Instructor I	CHMSCB-INST1-122-2016	12	24495	Master in Technology Management or allied/related fields	None Required	With teaching experience; Can handle Food Technology related subjects	None Required	N/A	Talisay (CIT)
6	Instructor I	CHMSCB-INST1-14-2016	12	24495	Master of Arts in Education major in Early Childhood Education or allied/related fields	None Required	None Required	LET	N/A	Talisay (COE)
7	Instructor I	CHMSCB-INST1-124-2016	12	24495	Master of Education IN Educational Management or allied/related fields	None Required	None Required	LET	N/A	Talisay (COE)

8	Instructor I	CHMSCB-INST1-108-2016	12	24495	Doctor in Public Administration, Master in Public Administration or allied/related fields	None Required	At least 3 years teaching experience in tertiary level	None Required	N/A	Talisay (CAS)
9	Instructor I	CHMSCB-INST1-2-2005	12	24495	Master of Science in Psychology	None Required	None Required	Registered Psychologist (RPsy)	N/A	Talisay (CAS)
10	Instructor I	CHMSCB-INST1-6-2010	12	24495	Master in Electrical Engineering or allied/related fields	None Required	None Required	RA 1080 (Licensed Electrical Engineer)	N/A	Talisay Campus (CIT)
11	Instructor I	CHMSCB-INST1-9-2019	12	24495	Master of Science in Civil Engineering or allied/related fields	None Required	None Required	RA 1080 (Civil Engineer)	N/A	Talisay Campus (CE)
12	Instructor I	CHMSCB-INST1-11-2019	12	24495	Master in Information Technology or allied/related fields	None Required	None Required	None Required	N/A	Binalbagan (COF)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 28, 2020.**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Original copy of authenticated certificate of eligibility/rating/license; and
4. Original copy of Transcript of Records and Diploma ((Certification, Authentication and Verification (CAV)).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VIOLA D. MONGCAL

 HRMO III

 Carlos Hilado Memorial State College

 Mabini St., Talisay City, Negros Occidental

hrmo@chmsc.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.