

Republic of the Philippines  
CARLOS HILADO MEMORIAL STATE COLLEGE  
Request for Publication of Vacant Positions



Electronic copy to be submitted to [redacted]  
must be in MS Excel form

CIVIL SERVICE COMMISSION  
NEGROS OCCIDENTAL FIELD OFFICE  
**RECEIVED**

ESPER HERMINIO G. LEGASTE  
HR SPECIALIST I  
DATE: 09/03/19 TIME: 1:38 PM

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled at the Carlos Hilado Memorial State College in the CSC website.

**VIOLA D. MONGCAL**

HRMO III

Date: September 3, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place Assign
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Instructor I	CHMSCB-INST1-8-2012	12	22938	Must be a graduate of BS Chemistry with Masters degree in the field of specialization	With relevant training	Preferably with teaching experience in Chemistry	With or without license but at least with LET eligibility	N/A	Binalbagan (COF)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 15, 2019**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Original copy of authenticated certificate of eligibility/rating/license; and
4. Original copy of Transcript of Records and Diploma ((Certification, Authentication and Verification (CAV)).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

VIOLA D. MONGCAL

HRMO III

Carlos Hilado Memorial State College

Mabini St., Talisay City, Negros Occidental

hrmo@chmsc.edu.ph

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**