#### ANNEX B GOVERNMENT PROCUREMENT POLICY BOARD CONSOLIDATED PROCUREMENT MONITORING REPORT

Name of Agency: CARLOS HILADO MEMORIAL STATE COLLEGE

Period Covered: CY 2017

	Total Amount of Approved APP	Total Number of Procurement Activities	No. of Contracts Awarded	Total Amount of Contracts Awarded	No. of Failed Biddings	Total No. of Entities who Acquired Bid Docs	Total No. of Bidders who Submitted Bids	Total No. of Bidders who passed Eligibility Stage	No. of Bid Opportunities Posted at PhilGEPS	No. of Contract Award Posted at PhilGEPS	Total No. Of Contracts that incurred negative slippage	Total No. of contracts with amendments to order or variation orders	No. of Contracts Awarded within prescribed timeframes
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12	Column 13	Column 14
. Public Bidding*					<b>《</b> 》。		E 9 95 M. W.				0	0	63
1.1 Goods	30,558,986.64	70	63	22,529,366.13	7	128	116	114	70	63		0	14
1.2. Works	117,718,811.77	19	14	110,183,539.31	5	34	25	24	19	14	0	0	1
1.3. Consulting Services	700,000.00	1	1	666,400.00	0	1	1	1	1	1	0	0	78
Sub-Total	148,977,798.41	90	78	133,379,305.44	12	163	142	139	90	78	NO DESCRIPTION OF THE PROPERTY	Charles and the Charles and Ch	
. Alternative Modes	元的原理是原则	· 图10 是数 40 点位为	<b>新华麦加索森特</b>		<b>解图</b> 图 图 图 图 图 图 图 图 图 图 图 图 图 图 图 图 图 图 图	<b>经验</b> 类的							
2.1.1 Shopping (52.1 a above 50K)					自由的神经是这					544			120 220 124 200 12
2.1.2 Shopping (52.1 b above 50K)	29,491,176.05	730	615	22,445,538.87					730	544			
2.1.3 Other Shopping	5,344,969.55	489	390	1,674,526.88			<b>第二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十二十</b>						SHIP AND PART STREET
2.2.1 Direct Contracting (above 50K)	1,795,439.16	7	7	1,135,487.70		2000年1000年1				7			
2.2.2 Direct Contracting (50K or less)	1,100,000.00	53	53	561,232.85	国民的 诗 中央 1865		<b>不是是是是是是</b>						
2.3.1 Repeat Order (above 50K)								Control of the second	CONTRACTOR OF THE PARTY OF THE				
2.3.2 Repeat Order (50K or less)		/				是認識的	是其智力的						
2.4. Limited Source Bidding									THE RESIDENCE OF THE PARTY OF T	Service Control of Control			
2.5.1 Negotiation (Common-Use Supplies)	5,596,782.30	1	1	71,832.80	制造所等等等		<b>建筑的建筑</b>						
2.5.2 Negotiation (Recognized Government Printers)					<b>广西省</b> 《安全》	10000000000000000000000000000000000000	900000			3			
2.5.3 Negotiation (TFB 53.1)	32,400,000.00	2	2	32,389,977.92	<b>维加州</b> 安美共和军		20 C C C C C C C C C C C C C C C C C C C		2				
2.5.4 Negotiation (SVP 53.9 above 50K)	8,120,044.12	108	94	3,913,468.89	<b>学生汉国社会会</b>				108	92			
2.5.5 Other Negotiated Procurement (Others above 50K)						r deagastaneausi							
2.5.6 Other Negotiated Procurement (50K or less)	1,722,399.00	15	15	1,492,510.15	<b>现在外景多路中的</b>		<b>经</b> 国际的国际的						ASSESSMENT OF THE PROPERTY OF
Sub-Total	85,570,810.18	1,405	1,177	63,684,576.06	<b>用数据</b> 2000年8月		2000年12月2日		840	645			
3. Foreign Funded Procurement**		是是學是認到論理學					<b>全点产品的企业</b>				THE RESIDENCE OF THE PARTY OF		
3.1. Publicly-Bid					生成体。65年4月1								A PARTICIPATION OF A STATE
3.2. Alternative Modes		Commercial											
Sub-Total	0.00	0	0	0.00	<b>杨阳</b> 罗尼兰美国第								
4. Others, specify:						<b>国际的企业的</b>		7 产生 100 日本					
TOTAL	234,548,608.59	1,495	1,255	197,063,881.50								A CANADA AND A CONTRACTOR	M Selection of Edition (1976)

\* Should include foreign-funded publicly-bid projects per procurement type

\*\* All procurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to peso will be at BSP rates at the time the bids/quotations were submitted

ROSALINDA S. TUVILLA, LLB.
BAC Chairperson

RENATO M. SOROLLA, Ph.D. SUC President II

1

Name of Agency Name of Respon	_	CARLOS HILADO MEMO	DRIAL STATE COLLEGE	Date: Position:	1-Jun-18
Instruction: Put according to who	a check ( ✓ at is asked.	) mark inside the box besid Please note that all questi	le each condition/requirement m ions must be answered complete	et as provided below and th ely.	en fill in the corresponding blank
1. Do you have	an approve	d APP that includes all type	es of procurement, given the follo	owing conditions? (5a)	
1	Agency pr	epares APP using the pres	scribed format		
1		APP is posted at the Procu			
1		on of the approved APP to t provide submission date:	the GPPB within the prescribed 31-Jan-18	deadline	
2. Do you prepa Procure your Co	ire an Annu ommon-Use	al Procurement Plan for Co Supplies and Equipment f	ommon-Use Supplies and Equip from the Procurement Service? (	ment (APP-CSE) and (5b)	
1	Agency pr	epares APP-CSE using pre	escribed format		
7	its Guideli		ne period prescribed by the Dep Annual Budget Execution Plans 24-Nov-18		agement in
1	Proof of a	ctual procurement of Comn	non-Use Supplies and Equipme	nt from DBM-PS	
3. In the conduc	t of procure	ement activities using Repe	at Order, which of these condition	ons is/are met? (2e)	
	Original.c	cuturactrawarded thusudhras	ਨਾਪਰਿਸ਼ਾਨ- ਨਾਪ੍ਰਧ੍ਰਾਪਟੀ		
	_	ls under the original contrac nits per item	ct must be quantifiable, divisible	and consisting of at least	
		orice is the same or lower to eous to the government aft	han the original contract awarde ter price verification	d through competitive biddi	ng which is
	The quan	itity of each item in the orig	inal contract should not exceed	25%	
	original c		from the contract effectivity date has been a partial delivery, insp		
4. In the condu	ct of procur	ement activities using Limit	ted Source Bidding (LSB), which	of these conditions is/are r	met? (2f)
	Upon rec	ommendation by the BAC,	the HOPE issues a Certification	resorting to LSB as the pro	per modality
		on and Issuance of a List on authority	of Pre-Selected Suppliers/Consu	ltants by the PE or an ident	ified relevant
	Transmit	tal of the Pre-Selected List	by the HOPE to the GPPB		
	procuren		cknowledgement letter of the list GEPS website, agency website,		

	AGENCY PROCUREMENT C	OMPLIANCE AND PERFORMANCE INDICATORS (APCPI)  QUESTIONNAIRE				
5. In giving your	prospective bidders sufficient period to prepa	re their bids, which of these conditions is/are met? (3d)				
1	Bidding documents are available at the time Agency website;	of advertisement/posting at the PhilGEPS website or				
1	Supplemental bid bulletins are issued at leas	st seven (7) calendar days before bid opening;				
1	Minutes of pre-bid conference are readily available within five (5) days.					
5. Do you prepa the following co		ntation and technical specifications/requirements, given the				
1	The end-user submits final, approved and codocuments based on relevant characteristics by the procurement office prior to the commit	omplete Purchase Requests, Terms of Reference, and other s, functionality and/or performance requirements, as required encement of the procurement activity				
1	No reference to brand names, except for items/parts that are compatible with the existing fleet or equipment					
1	/ Bidding Documents and Requests for Proposal/Quotation are posted at the PhilGEPS website, Agency website, if applicable, and in conspicuous places					
7. In creating yo	our BAC and BAC Secretariat which of these o	conditions is/are present?				
For BAC: (4a	)					
1						
	please provide Office Order No.: SO No	o, 2, S. 2017				
7	There are at least five (5) members of the B	AC				
	please provide members and their respective					
	Name/s	Date of RA 9184-related training				
Δ	ROSALINDA S. TUVILLA, LLB	26-May-17				
_	DR. EDWIN H. BUGNA	26-May-17				
	MR. ROY C. RAMOS	26-May-17				
	DR. MARISSA S. QUEZON	26-May-17				
	DR. SERGIO NICOLAS C. SOBREPENA	26-May-17				
	ENGR. JUN-JUN M. MARQUEZ	26-May-17				
G.	ENGIC SON SON III. III III III III					
1	Members of BAC meet qualifications					
1	Majority of the members of BAC are trained	on R.A. 9184				
For BAC Sec	oretariat: (4h)					

For BAC Secretariat: (4b)

/ Office Order creating of Bids and Awards Committee Secretariat or designing Procurement Unit to act as BAC Secretariat please provide Office Order No.: SO No. 2 S. 2017 The Head of the BAC Secretariat meets the minimum qualifications DR. PERLA G. GUILLENA please provide name of BAC Sec Head:

Majority of the members of BAC Secretariat are trained on R.A. 9184 26-May-17 please provide training date:

8. Have you conducted any procurement activities on any of the following? (5c) If YES, please mark at least one (1) then, answer the question below.

	Computer Monitors, Desktop  Computers and Laptops	Paints and Varnishes						
_		Food and Catering Services						
	Air Conditioners	Training Facilities / Hotels / Venues						
	Vehicles	Toilets and Urinals						
	Fridges and Freezers	Textiles / Uniforms and Work Clothes						
	Copiers							
Do you use gre	een technical specifications for the pro	curement activity/ies of the non-CSE item/s?						
1	Yes	No						
<ol><li>In determining these conditions</li></ol>		rement information easily accessible at no cost, which of						
1	Agency has a working website please provide link: www.chmsc.edu	ı.ph						
1	/ Procurement information is up-to-date							
1	Information is easily accessible at no cost							
10. In complying which of these or	with the preparation, posting and sub- onditions is/are met? (7b)	nission of your agency's Procurement Monitoring Report,						
1	Agency prepares the PMRs							
1	PMRs are promptly submitted to the GPPB please provide submission dates: 1st Sem - 12-Jul-17 2nd Sem - 13-Jan-18							
1	PMRs are posted in the agency website please provide link: www.chmsc.edu.ph							
1	PMRs are prepared using the prescribed format							
	of procurement activities to achieve de- conditions is/are met? (8c)	sired contract outcomes and objectives within the target/allotted timeframe,						
1	/ There is an established procedure for needs analysis and/or market research							
1	There is a system to monitor timely delivery of goods, works, and consulting services							
	Agency complies with the thresholds prescribed for amendment to order, variation orders, and contract extensions if any, in competitively bid contracts							
12. In evaluatin	g the performance of your procuremer	t personnel, which of these conditions is/are present? (10a)						
1	Personnel roles, duties and respons commitment/s	ibilities involving procurement are included in their individual performance						
	Procuring entity communicates stand	dards of evaluation to procurement personnel						
1	Procuring entity and procurement personnel acts on the results and takes corresponding action							

Date of most recent training:

Date of most recent training:

J Head of Procuring Entity (HOPE)

Bids and Awards Committee (BAC)

BAC Secretariat/ Procurement/ Supply Unit

BAC Technical Working Group

I End-user Unit/s

Other staff

Other staff

Which of the following is/are practised in order to ensure the private sector access to the procurement opportunities of the procuring entity? (10c)

Forum, dialogues, meetings and the like (apart from pre-bid conferences) are conducted for all prospective bidders at least once a year

The PE promptly responds to all interested prospective bidders' inquiries and concerns, with available facilities and various communication channels

13. Which of the following procurement personnel have participated in any procurement training and/or professionalization program

15. In determinin which of these co	g whether the BAC Secretariat has a system for keeping and maintaining procurement records, onditions is/are present? (11a)
1	There is a list of procurement related documents that are maintained for a period of at least five years
1	The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers
7	The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel
	ng whether the Implementing Units has a system for keeping and maintaining procurement records, onditions is/are present? (11b)
1	There is a list of contract management related documents that are maintained for a period of at least five years
1	The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers
1	The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel
17. In determinir of goods, works	ng if the agency has defined procedures or standards for quality control, acceptance and inspection and services, which of these conditions is/are present? (12a)
/	Agency has written procedures for quality control, acceptance and inspection of goods, services and works
Have you prod	cured Infrastructure projects through any mode of procurement for the past year?
1	Yes No
If YES, plea	ase answer the following:
1	Supervision of civil works is carried out by qualified construction supervisors  Name of Civil Works Supervisor: ENGR. DIOSCORO MARANON
	Agency implements CPES for its works projects and uses results to check contractors' qualifications (applicable for works only)  Name of CPES Evaluator:
18. How long wi documents are	ill it take for your agency to release the final payment to your supplier/service provider or contractor/consultant,once complete? (12b) 45 days
A. E B. S	g Observers for the following procurement activities, which of these conditions is/are met? (13a)
D. P E. B	Eligibility Checking (For Consulting Services Only) Shortlisting (For Consulting Services Only) Pre-bid conference Preliminary examination of bids Bid evaluation Post-qualification
D. P E. B	Shortlisting (For Consulting Services Only) Pre-bid conference Preliminary examination of bids Bid evaluation
D. P E. B	Shortlisting (For Consulting Services Only) Pre-bid conference Preliminary examination of bids Bid evaluation Prost-qualification

# AGENCY PROCUREMENT COMPLIANCE AND PERFORMANCE INDICATORS (APCPI) QUESTIONNAIRE 20. In creating and operating your Internal Audit Unit (IAU) that performs specialized procurement audits,

which set	of co	nditions were present? (14a)
		Creation of Internal Audit Unit (IAU) in the agency Agency Order/DBM Approval of IAU position/s:
		Conduct of audit of procurement processes and transactions by the IAU within the last three years
		Internal audit recommendations on procurement-related matters are implemented within 6 months of the submission of the internal auditor's report
21. Åre Coreport? (1		commendations responded to or implemented within six months of the submission of the auditors'
		Yes (percentage of UU/V recommendations responded to un nimpolarizated within oil months)

	1   1   1   1   1   1   1   1   1   1	99% Between 40.00-50.00%  8 etween 4.00-50.00%  9 between 6.00-10.99%  0% Between 1.00-2.99%  4.00-5.99  3.00-4.99  1.00-2.99  and Substantially Compliant	Between 91,00-100%  Above 50,00%  Below 4,00%  Below 4,00%  Below 1,00%  Compliant  Compliant  Fully Compliant  Fully Compliant  Compliant
Percentage of competitive bidding and filtered source bidding contracts in terms of amount of total procurement		99% Between 40.00-50.00%  0 % Between 4.00-5.99 %  0 % Between 6.00-10.99%  0 % Between 1.00-2.99%  10 % Between 1.00-2.99%  10 % Between 1.00-2.99%  10 % Between 1.00-2.99%  11 Substantially Compliant  12 Substantially Compliant  13 Substantially Compliant  14 Substantially Compliant  15 Substantially Compliant  16 Substantially Compliant  17 Substantially Compliant  18 Substantially Compliant	Above 50.00%  Below 4.00%  Below 6.00%  Below 1.00%  Compliant  Compliant  6.00 and above 5.00 and above Fully Compliant  Fully Compliant  Compliant  Compliant  Compliant  Compliant  Compliant  Compliant  Compliant  Compliant
Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement   Below 20.00		99% Between 40.00-50.00%  0 % Between 4.00-5.99 %  0 % Between 6.00-10.99%  0 % Between 1.00-2.99%  10 % Between 1.00-2.99%  10 % Between 1.00-2.99%  10 % Between 1.00-2.99%  11 Substantially Compliant  12 Substantially Compliant  13 Substantially Compliant  14 Substantially Compliant  15 Substantially Compliant  16 Substantially Compliant  17 Substantially Compliant  18 Substantially Compliant	Above 50.00%  Below 4.00%  Below 6.00%  Below 1.00%  Compliant  Compliant  6.00 and above 5.00 and above Fully Compliant  Fully Compliant  Compliant  Compliant  Compliant  Compliant  Compliant  Compliant  Compliant  Compliant
Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement  Percentage of shopping contracts in terms of amount of total procurement  Percentage of shopping contracts in terms of amount of total procurement  Above 15.00  Percentage of direct contracting in terms of amount of total procurement  Above 15.00  Percentage of freed order contracts in terms of amount of total procurement  Above 4.00  Percentage of freed order contracts in terms of amount of total procurement  Above 4.00  Percentage of repeal order contracts in terms of amount of intal procurement  Percentage of repeal order contracts in terms of amount of intal procurement  Percentage of repeal order contracts in terms of amount of intal procurement  Percentage of repeal order contracts in terms of amount of intal procurement  Interpretation of interpretation interpretation into intal procurement interpretations  [Avorage makes with inmited Source Bidding procedures  [Avorage makes of bidding by contracts in terms of amount of intal procurement interpretations interpretation		D %   Between 4.06-5.99 %	Below 4.00%  Below 6.00%  Below 1.00%  Compliant  Compliant  6.00 and above 5.00 and above 7.00y Compliant  Fully Compliant  Fully Compliant  Compliant  Compliant  Compliant  Compliant  Compliant  Compliant
Percentage of shopping contracts in terms of amount of total procurement  Percentage of negotiated contracts in terms of amount of total procurement  Above 15.00  Percentage of negotiated contracts in terms of amount of total procurement  Above 15.00  Percentage of direct contracting in terms of amount of total procurement  Above 4.00  Percentage of direct contracting in terms of amount of total procurement  Above 4.00  Percentage of direct contracts in terms of amount of total procurement  Above 4.00  Percentage of direct contracting in terms of amount of total procurement  Above 4.00  Percentage of direct contracting in terms of amount of total procurement  Above 4.00  Above 4.00  Percentage of direct contracting in terms of amount of total procurement  Compliance with interest source Bildding procedures  Not Compliance  Not Compliance  Not Compliance of the State of Sta		00%	Below 6.00%  Below 1.00%  Below 1.00%  Compliant  Compliant  6.00 and above 5.00 and above 5.00 and above Fully Compliant  Fully Compliant  Fully Compliant  Fully Compliant  Compliant  Compliant  Compliant  Compliant
Percentage of shopping contracts in terms of amount of total procurement  Above 7.00  Per centage of negotiated contracts in terms of amount of total procurement  Above 15.00  Percentage of direct contracts in terms of amount of total procurement  Above 15.00  Percentage of direct contracts in terms of amount of total procurement  Above 15.00  Percentage of repeal order contracts in terms of amount of total procurement  Above 15.00  Percentage of repeal order contracts in terms of amount of total procurement  Not Compliance with limited Source Bidding procedures  Not Compliance with limited Source Bidding procedures  Not Compliance with limited Source Bidding procedures  Average runnber of endides who acquired bidding documents  Balow 3.0  Average runnber of bidders who passed eligibility stage  Not Compliance Proper and effective procurement documentation and technical specifications/requirements.  Use of proper and effective procurement documentation and technical specifications/requirements.  ARE A. AGENCY INSTITUTIONAL FRAMEWORK AND MARAGEAMENT CAPACITY  Sector 4. Presence of a BAC Secretarial or Procurement Unit Not Compliance of Procurement Organizations  Torration of Bids and Awards Committee(s)  Presence of a BAC Secretarial or Procurement Unit Not Compliance of Applications of Annual Procurement Service  An approved APP that includes all types of procurement  Preparation of Annual Procurement Service  Below 7.0  Percentage of contract awards procurement by the Philicaps of a procurement of the philicaps of bid opportunities procurement of the Philicaps of the Below 20.0  Percentage of contract awards procured by the Philicaps		00%	Below 6.00%  Below 1.00%  Below 1.00%  Compliant  Compliant  6.00 and above 5.00 and above 5.00 and above Fully Compliant  Fully Compliant  Fully Compliant  Fully Compliant  Compliant  Compliant  Compliant  Compliant
Percentage of inegotiated contracts in terms of amount of total procurement  Percentage of direct contracting in terms of amount of total procurement  Above 4.00  Percentage of repeal order contracts in terms of amount of total procurement  Above 4.00  Percentage of repeal order contracts in terms of amount of intal  Alove 4.00  Percentage of repeal order contracts in terms of amount of intal  Alove 4.00  Another interest order procedures  Not Compliance  Not Compliance  Not Compliance  Not Secretary in and interest order in the secretary in th		0% Between 1.00-2.99%  1.00 Retween 1.00-2.99%  4.00-5.99  3.00-4.99  2.00-2.99  and Substantially Compliant	Below 1.00%  Below 1.00%  Compliant  Compliant  6.00 and above 5.00 and above 7.00 years above 3.00 and above Fully Compliant Fully Compliant Fully Compliant  Compliant  Compliant  Compliant  Compliant  Above \$1.00%
Percentage of insections acting in terms of amount of total procurement Percentage of insections acting in terms of amount of total procurement Percentage of repeal order contracts in terms of amount of total procurement Above 4.00 Above 4.00 Replace with insection process and acting the procurement Replace of the procurement Replace of the Pidding Process  Average member of relative who acquired bidding documents Related 3. Competitiveness of the Pidding Process  Average member of bidders who acquired bidding documents Related 3. Average member of bidders who acquired bidding documents Related 3. Average member of bidders who aspect eligibility stage Polymore of bidders who passed eligibility stage Not Complision Specifications/perquirements  I see alto proper and effective procurement documentation and technical specifications/perquirements  I see alto proper and effective procurement documentation and technical specifications/perquirements  I creation of Rids and Awards Committee(s)  I creation of Rids and Awards Committee(s)  Fersence of a RAC Secretaria or Procurement Unit  Not Complision of Rids and Awards Committee(s)  Fersence of a RAC Secretaria or Procurement Unit  Not Complision of Rids and Awards Committee(s)  An approved APP that includes all types of procurement  Compliment from the Procurement Service  Existing Green Specifications for GPPB identified non-CSL items are adopted  Not Complision of Rids and Awards procurement by the Philical PS registered Agency  Below 20.0  Percentage of contract awards procured through alternative methods posted below 20.0  Agency  Percentage of contract awards procured through alternative methods posted below 20.0  Percentage of contract awards procured through alternative methods posted below 20.0  Percentage of contract awards procured through alternative methods posted below 20.0  Percentage of contract awards procured through alternative methods posted below 20.0  Percentage of contract awards procured through alternative methods posted below 20.0  Percentage		8 Retween 1.00 2.99%  8 Retween 1.00 2.99%  4 00 5.99  3.00 4.99  2.00 2.99  and Substantially Compliant	Below 1.00% Compliant Compliant 6.00 and above 5.00 and above 7.00 and above Fully Compliant Fully Compliant Fully Compliant Fully Compliant Fully Compliant Compliant Compliant Compliant Above \$1.00%
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Agency Percentage of contract awards procured through alternative methods posted by the PhilGEPS registered Agency  Sileator 7. System for Disseminating and Moritoring Procurement Information  Pressure of website that proades up to date procurement Information  Mor Compile pushly accessible at no cost		1.99% Detrecti 32:00 datas	Above 80.00%
by the PhiliGEPS registered Agency	00% Between 20.00 - 50	TA 00 00 000/	Above 80.00%
dicator 7. System for <u>Disseminating</u> and Moritoring Procurement Information    Presence of website that provides up-to-date procurement Information   Nor Compile		0.99% Between 51.00-80.00%	Padde deliane
2 Presence of website that provides up-to-date procurement information  Nor Complia  easily accessible at no cost		-	
easily accessible at no cost	iant Partially Compli	ant Substantially Compliant	Fully Compliant
	2	ant Substantially Compliant	Fully Compliant
Preparation of Procurement Monitoring Reports using the GPT9-prescribed Not Compliformat, submission to the GPPB, and posting in agency website	liant Partially Compli	an Sustantiany compilation	
dicator S. Efficiency of Procurement Procussos    Percentage of total amount of contracts signed within the assessment year   against fotal amount in the upproved APPs	CONTRACTOR OF STREET		Above 80.00% Above 95.00%
Percentage of total number of contracts signed against total number of Below 90.1 procurement projects done through competitive bidding			Fully Compliant
26 Planned procurement activities achieved desired contract outcomes and objectives within the Larget/allotted timeframe	liant Partially Compli	iant Substantially Compliant	Tully Somplian
dicator 9. Compliance with Procurement Timeframes			T
Percentage of contracts awarded within prescribed period of action to Below 90.	.00% Between 90.00 to	95.99% Between 96.00 to 99.99%	100%
procure goods Percentage of contracts awarded within prescribed period of action to Below 90.	.00% Between 90.00 to	95.99% Between 96.00 to 99.99%	100%
procure infrastructure projects  Percentage of contracts awarded within prescribed period of action to Below 90.	.00% Between 90.00 to	95,99% Batween 96 00 to 99.99%	100%
procure consulting services			
dicator 10. Capacity Building for Government Personnel and Private Sector Participants		liant Substantially Compliant	Fully Compliant
There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis			
Per centage of participation of procurement staff in procurement training Less than 60.00 and/or professionalization program	0% Trained Between 60.00-75.99	% Trained Between 76-90% of staff trained	Between 91.00-100% Train
The propuring entity has open dialogue with private sector and ensures	diant		Compliant
access to the procurement opportunities of the procuring entity			
dicator 11. Management of Procurement and Contract Management Records			
The BAC Secretariat has a system for keeping and maintaining procurement Not Comp	pliant Partially Compl	liant Substantially Compliant	Fully Compliant
records	Destable Commi	fiant Substantially Compliant	Fully Compliant
Implementing Units has and is implementing a system for keeping and Not Comp maintaining complete and easily retrievable contract management records	pliant Partially Comp	Bant Substantially Comprises	
A Data A			
Agency has defined procedures or standards in such areas as quality control,  Agency has defined procedures or standards in such areas as quality control,  Not Comp	pliant Partially Comp	diant Substantially Compliant	Fully Compliant
acceptance and inspection, supervision of works and evaluation of			On or before 30 days
36 Timely Payment of Procurement Contracts After 45	days Between 38-45	days netween 31 37 days	
	pliant Partially Comp	oliant Substantially Compliant	Fully Compliant
ndicator 13. Observer Participation in Public Bidding Observers are invited to attend stages of procurement as prescribed in the Not Comp	,,	oliant Substantially Compilant	
Addition 13. Observer Participation in Public Bidding.  Observers are invited to attend stages of procurement as prescribed in the BR Not Company.		plant Substantially Compliant	<u> </u>
ndicator 13. Observer Participation in Public Bidding  JOSservers are invited to attend stages of procurement as prescribed in the IRR  Not Complete Table Internal and External Audit of Procurement Activities			Fully Compliant
Mote Company   13 Observer Participation in Public Bidding   Not Company	pliant Partially Comp	oliant Substantially Compliant	
IRR   IRR   Indicator 14. Internal and External Audit of Procurement Activities   Creation and operation of Internal Audit Unit (IAU) that performs specialized   Not Comp	pliant Partially Comp	oliant Substantially Compliant	
Observer Participation in Public Bidding   Observer Participation in Public Bidding   Observers are invited to attend stages of procurement as prescribed in the IRR   Observers are invited to attend stages of procurement as prescribed in the IRR   Observers are invited to attend stages of procurement as prescribed in the IRR   Observers are invited in the IRR	pliant Partially Comp	Sliant Substantially Compliant compliance Between 71-89.99% compliance	Above 90-100% compliar
Mote Company   13 Observer Participation in Public Bidding   Not Company	pliant Partially Comp ompliance Between 61-70.99%	Substantially Compliant  compliance Between 71-89.99% compliance	

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lo.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the	Supporting Information/Documentation (Not to be Included in the Evaluation
		Agency Score		Indicators and SubIndicators	(Not to be included in the Evaluation
LL	AR I. LEGISLATIVE AND REGULATORY FRAMEWORK	+			
die	cator 1. Competitive Bidding as Default Method of Procuremen			Conduct a root cause analysis why	
				biddings failed. Prepare corrective	
.a  F	a			actions (e.g. thorough market	PMRs
	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	67.71%	0.00	research; review and adjust ABC	PIVINS
	bidding contracts in terms of amount of total procurement			with provision for contingencies.	
				Implement corrective action.	
				Meet with end-users; classify	
				items according to category	
.b	Percentage of competitive bidding and limited source	5 000/	0.00	(ctandardization): consolidate	PMRs
	bidding contracts in terms of volume of total procurement	6.22%	0.00	items category for bidding to	
	placing contracts in terms of volume of total process			reduce the use of alternative	
				mode of procurement.	
			Mar Self Street		
ik	cator 2. Limited Use of Alternative Methods of Procurement			Orient end-users on the use of	
				shopping as an AMP only based	
	Percentage of shopping contracts in terms of amount of total	12.24%	0.00	on instances provided by law and	PMRs
a	procurement			consolidate similar items for	
				bidding	
				Conduct a root cause analysis why	
	Percentage of negotiated contracts in terms of amount of total procurement		0.00	biddings failed. Prepare corrective	
		40 400/		actions (e.g. thorough market	PMRs
b		19.19%		research; review and adjust ABC	
	total procurement			with provision for contingencies.	
				Implement corrective action.	
	Percentage of direct contracting in terms of amount of total	0.86%	3.00		PMRs
τ.	procurement  Percentage of repeat order contracts in terms of amount of				PMRs
d	total procurement	0.00%	3.00		
		n/a	n/a		Procurement documents relative to
.e	Compliance with Repeat Order procedures	11/4	.,		conduct of Repeat Order Procurement documents relative to
.f	Compliance with Limited Source Bidding procedures	n/a	n/a		conduct of Limited Source Bidding
.'	Compliance with Emilian State Compliance				
Ч	icator 3. Competitiveness of the Bidding Process			994	
	load 3. compounds.			Call for dialogue with prospective	Agency records and/or PhilGEPS record
.a	Average number of entities who acquired bidding documents	1.81	0.00	bidders/suppliers on bid	Agency records and/or Philogers record
				opportunities. Call for dialogue with prospective	
		1.58	0.00	bidders/suppliers on bid	Abstract of Bids or other agency record
.b	Average number of bidders who submitted bids	1.50	0.00	opportunities.	
-				Call for dialogue/orientation with	
		1.54	1.00	prospective bidders/suppliers	Abstract of Bids or other agency record
3.c	Average number of bidders who passed eligibility stage	1.54	1.00	regarding eligibility requirements.	•
		F "			
.d	Sufficiency of period to prepare bids	Fully Compliant	3.00		Agency records and/or PhilGEPS record
_					Cost Benefit Analysis, Work Plans,
, -	Use of proper and effective procurement documentation and	Fully	3.00		Technical Specifications included in
3.e	technical specifications/requirements	Compliant			bidding documents
	TOWN TO THE PART OF THE PART O	Average I	1.18		
11	LLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEM	LIVI CAPACITY			
ne	dicator 4. Presence of Procurement Organizations	- "			Verify copy of Order creating BAC;
1	Creation of Bids and Awards Committee(s)	Fully	3.00		Organizational Chart; and Certification
<b>4.</b> a	Cleanoll of bias and Awards committee(s)	Compliant			Training

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No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation
4.b	Presence of a BAC Secretariat or Procurement Unit	Fully Compliant	3.00		Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training
Indic	ator 5. Procurement Planning and Implementation		manuscraft VIII og en sen sen sen		
5.a	An approved APP that includes all types of procurement	Compliant	3.00		Copy of APP and its supplements (if any)
	Preparation of Annual Procurement Plan for Common-Use	rll			
5.b	Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement	Fully Compliant	3.00		APP, APP-CSE, PMR
5.c	Service  Existing Green Specifications for GPPB-identified non-CSE items are adopted	Compliant	3.00		ITBs and/or RFQs clearly indicate the use of green technical specifications for the procurement activity
_			Electronic TV		
Indi	cator 6. Use of Government Electronic Procurement System				
6.a	Percentage of bid opportunities posted by the PhilGEPS-	100.00%	3.00		Agency records and/or PhilGEPS records
6.b	Percentage of contract award information posted by the	100.00%	3.00		Agency records and/or PhilGEPS records
6.c	PhilGEPS-registered Agency Percentage of contract awards procured through alternative Intelligible PrilGEPS-registered Agency	89.83%	3.00		Agency records and/or PhilGEPS records
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No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be included in the Evaluation
	tor 7. System for Disseminating and Monitoring Procuremen	t Information		marcacors and salaring	
	Presence of website that provides up-to-date procurement information easily accessible at no cost	Fully Compliant	3.00		Identify specific procurement-related portion in the agency website and specific website links
7.b	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website	Fully Compliant	3.00		Copy of PMR and received copy that it was submitted to GPPB
	posting in agency website				
		Average II	3.00		
PILLA	R III. PROCUREMENT OPERATIONS AND MARKET PRACTICES				
Indic	ator 8. Efficiency of Procurement Processes				APP (including Supplemental
8.a	Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs	84.02%	3.00		amendments, if any) and PMRs
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	86.67%	0.00	Conduct a root cause analysis why biddings failed. Prepare corrective actions (e.g. thorough market research; review and adjust ABC with provision for contingencies. Implement corrective action.	
8.c	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe	Fully Compliant	3.00		Agency Procedures/Systems for the conduct of needs analysis or market research, monitoring of timely delivery of goods, works, or services  Contracts with amendments and variations to order amount to 10% or less
					variations to order difficult to 10.50 miles
India	ator 9. Compliance with Procurement Timeframes Percentage of contracts awarded within prescribed period of				DAADa
9.a	action to procure goods	100.00%	3.00		PMRs
9.b	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects	10010010	3.00		PMRs
_	Percentage of contracts awarded within prescribed period of	100.00%	3.00		PMRs
9.c	action to procure consulting services				
	ator 10. Capacity Building for Government Personnel and Pr	vate Sector Par	ticipants		
10.a	There is a system within the procuring entity to evaluate the	Fully Compliant	3.00		Samples of forms used to evaluating procurement performance on top of or incorporated within the regular assessment for Procurement Personnel Ask for copies of Office Orders, training
10.b	Percentage of participation of procurement staff in procurement training and/or professionalization program	100.00%	3.00		modules, list of participants, schedules of actual training conducted
10.0	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity	Compliant	3.00		Ask for copies of documentation of activities for bidders
		mant Bararda			
Indi	The BAC Secretariat has a system for keeping and maintaining procurement records	Fully Compliant	3.00		Verify actual procurement records and time it took to retrieve records (should be no more than two hours) Refer to Section 4.1 of User's Manual for list of procurement-related documents for record-keeping and maintenance.

Name of Evaluator:	
Position:	

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation
11.b	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records	Fully Compliant	3.00		Verify actual contract management records and time it took to retrieve records should be no more than two hours
ndic	ator 12. Contract Management Procedures				
12.a	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	Substantially Compliant	2.00	The College Units concerned are in the process of preparing/formulating defined procedures or standards on the mentioned areas.	Verify copies of written procedures for quality control, acceptance and inspection CPES evaluation formsz
12.b	Timely Payment of Procurement Contracts	Between 38- 45 days	1.00	payment term from 45 days to 30	Ask Finance or Accounting Head of Agency for average period for the release of payments for procurement contracts
		Average III	2.54		

Name of Agency: CARLOS HILADO MEMORIAL STATE COLLEGE Date of Self Assessment:

lame of Evaluator:	
Position:	

				Comments/Findings to the	Supporting Information/Documentation
No.	Assessment Conditions	Agency Score	APCPI Rating*	Indicators and SubIndicators	(Not to be included in the Evaluation
DHIL	AR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREN	MENT SYSTEM			
	cator 13. Observer Participation in Public Bidding				
13.a	Observers are invited to attend stages of procurement as	Fully Compliant	3.00		Verify copies of Invitation Letters to CSOs and professional associations and COA (List and average number of CSOs and PAs invited shall be noted.)
Indic	ator 14. Internal and External Audit of Procurement Activities				Verify copy of Order or show actual
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Not Compliant	0.00	Issue Special Order for Internal Audit Unit	organizational chart showing IAU, auidt reports, action plans and IAU recommendations
14.b	Audit Reports on procurement related transactions	Above 90- 100% compliance	3.00		Verify COA Annual Audit Report on Action on Prior Year's Audit Recommendations
India	ator 15. Capacity to Handle Procurement Related Complaints				Verify copies of BAC resolutions on Motion
15.a	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Fully Compliant	3.00		for Reconsiderations, Protests and Complaints; Office Orders adopting mesures to address procurement-related complaints
				2	
Indic	cator 16. Anti-Corruption Programs Related to Procurement				li. If I have a family agreemation
16.a	Agency has a specific anti-corruption program/s related to	Fully Compliant	3.00		Verify documentation of anti-corruption program
	JI .	Average IV	2.00		
GRA	ND TOTAL (Avarege I + Average II + Average III + Average IV /	4)	2.18		

#### Summary of APCPI Scores by Pillar

APCPI Pillars	Ideal Rating	Agency Rating
Legislative and Regulatory Framework	3.00	1.18
Agency Insitutional Framework and Management Capacit	з.00	3.00
Procurement Operations and Market Practices	3.00	2.54
Integrity and Transparency of Agency Procurement System	ms 3.00	2.00
Total (Pillar I+Pillar II+Pillar III+ Pillar)	V)/4 3.00	2.18



#### Annex D

#### PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

Name of Agency: CARLOS HILADO MEMORIAL STATE COLLEGE

Period: CY 2017

Sub-Indicators	Key Area for Development	Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed
1.a		Conduct a root cause analysis why biddings failed. Prepare corrective actions (e.g. thorough market research; review and adjust ABC with provision for contingencies. Implement corrective action.	End-user, TWG and BAC	7 days from 1st failu re	Venue, snacks
1.b		Meet with end-users; classify items according to category (standardization); consolidate items category for bidding to reduce the use of alternative mode of procurement.	End-user, TWG and BAC Sec	1 month after submi indicative APP	New Computer and Supplies
2.a		Orient end-users on the use of shopping as an AMP only based on instances provided by law and consolidate similar items for bidding	BAC and End-users	Update 2018 APP	Venue, snacks
2.b	Percentage of negotiated contracts in terms of amount of total	Conduct a root cause analysis why biddings failed. Prepare corrective actions (e.g. thorough market research; review and adjust ABC with provision for contingencies. Implement corrective action.	End-user, TWG and BAC	7 days from 1st fallu re	
2.c	Percentage of direct contracting in terms of amount of total procurement				
2.d	Percentage of repeat order contracts in terms of amount of total procurement				
2.e	Compliance with Repeat Order procedures				
2.f	Compliance with Limited Source Bidding procedures				
3.a	Average number of entities who acquired bidding documents	Call for dialogue with prospective bidders/suppliers on bid opportunities.	BAC/BAC Sec	Effective June 2018	Venue, snacks
3.b	Average number of bidders who submitted bids	Call for dialogue with prospective bidders/suppliers on bid opportunities.	BAC/BAC Sec	Effective June 2018	Venue, snacks
3.c	Average number of bidders who passed eligibility stage	Call for dialogue/orientation with prospective bidders/suppliers regarding eligibility requirements.	BAC/BAC Sec	Effective June 2018	Venue, snacks
3.d	Sufficiency of period to prepare bids				
3.e	Use of proper and effective procurement documentation and technical specifications/requirements				
4.a	Creation of Bids and Awards Committee(s)				
4.b	Presence of a BAC Secretariat or Procurement Unit				

5.a	An approved APP that includes all types of procurement				
5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common- Use Supplies and Equipment from the Procurement Service				
5.c	Existing Green Specifications for GPPB-identified non-CSE items are adopted				
6.a	Percentage of bid opportunities posted by the PhilGEPS- registered Agency				
6.b	Percentage of contract award information posted by the PhilGEPS-registered Agency				
6.c	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency				
7.a	Presence of website that provides up-to-date procurement information easily accessible at no cost				
7.b	Preparation of Procurement Monitoring Reports using the GPP8- prescribed format, submission to the GPP8, and posting in agency website				
8.b	number of procurement projects done through competitive	Conduct a root cause analysis why biddings failed. Prepare corrective actions (e.g. thorough market research; review and adjust ABC with provision for contingencies. Implement corrective action.	End-user, TWG and BAC	7 days from 1st failure	
8.c	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe				
9.a	Percentage of contracts awarded within prescribed period of action to procure goods				
9.b	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects				
9.c	Percentage of contracts awarded within prescribed period of action to procure consulting services				
10.a	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis				
10.b	Percentage of participation of procurement staff in procurement training and/or professionalization program				
<b>10</b> .c	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity				
<b>11</b> .a	The BAC Secretariat has a system for keeping and maintaining procurement records				

11.b	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records				
12.a	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	The College Units concerned are in the process of preparing/formulating defined procedures or standards on the mentioned areas.	BAC/CAO	Effective 2018	
12.b	Timely Payment of Procurement Contracts	Reduce number of days for payment term from 45 days to 30 days	BAC/BAC Sec	Effective June 2018	
13.a	Observers are invited to attend stages of procurement as prescribed in the IRR				
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Issue Special Order for Internal Audit Unit	HOPE	Effective June 2018	
14.b	Audit Reports on procurement related transactions				
15.a	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements				
16.a	Agency has a specific anti-corruption program/s related to procurement				