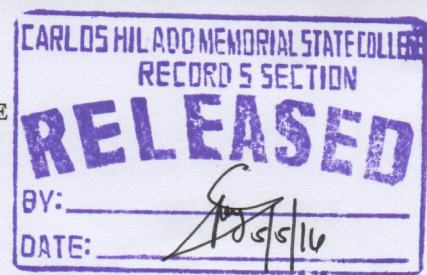




Republic of the Philippines
CARLOS HILADO MEMORIAL STATE COLLEGE
BIDS AND AWARDS COMMITTEE
Talisay City, Negros Occidental
Telefax Nos. (034) 495-3767; (034) 712-8404



INVITATION TO BID
CHMSC 16-007-0503

1. The *Carlos Hilado Memorial State College*, through the *Corporate Budget for the Contract of 2016 approved by the governing Board*, intends to apply the sum of **ONE MILLION FIVE HUNDRED EIGHTEEN THOUSAND NINE HUNDRED THIRTY-THREE PESOS & 57/100 (Php 1,518,933.57) ONLY** being the Approved Budget for the Contract (ABC) to payments under the contract for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES, OTHER SUPPLIES AND MATERIALS, AND INSTRUCTIONAL MATERIALS OF THE FOUR (4) CAMPUSES**. Bids received in excess shall be automatically rejected at bid opening.
2. The *Carlos Hilado Memorial State College* now invites BIDDERS/SUPPLIERS to bid for the **SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES, OTHER SUPPLIES AND MATERIALS, AND INSTRUCTIONAL MATERIALS OF THE FOUR (4) CAMPUSES**, as follows:

LOT 1	-	Common Electrical Materials	-	81,499.75
LOT 2	-	Common Janitorial Supplies	-	273,149.14
LOT 3	-	Bond Papers	-	213,920.00
LOT 4	-	Ballpens, Pencils, Markers, & Sign Pens	-	129,960.50
LOT 5	-	Ring Binders	-	21,997.04
LOT 6	-	Cartolina	-	38,730.00
LOT 7	-	Chairs and Office Desk	-	101,172.25
LOT 8	-	Counter Machine	-	18,900.00
LOT 9	-	Folders and Envelopes	-	53,031.20
LOT 10	-	Continuous Paper and Printer Ribbons	-	18,661.40
LOT 11	-	Electric Fans	-	34,850.00
LOT 12	-	Specialty Papers and Photo Papers	-	28,319.26
LOT 13	-	Fax Machine	-	7,540.00
LOT 14	-	Venetian Blind	-	31,980.00
LOT 15	-	Wall Clock	-	11,015.00
LOT 16	-	Hardware Materials	-	59,600.00
LOT 17	-	Office Equipment	-	82,128.73
LOT 18	-	Other Common Supplies	-	312,479.30
				<u>Php 1,518,933.57</u>

Delivery of Goods is required within **Fifteen (15) calendar days upon receipt of Notice to Proceed**. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project of at least 50% of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using the non-discretionary pass fail criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
4. Interested bidders may obtain further information from the **CARLOS HILADO MEMORIAL STATE COLLEGE** and inspect the Bidding Documents at the address given below from 8:00 A.M. to 5:00 P.M.

The BAC Secretariat
Brgy. Zone I, Mabini St.,
Talisay City, Negros Occidental
5. A complete set of Bidding Documents may be acquired by interested Bidders on **May 4 – May 22, 2016** from the address below and upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of One Thousand Pesos (**Php1,000.00**) Only.
6. The CHMSC will not hold a **Pre-Bid conference** on **May 11, 2016** at **9:30 A.M.** at the CHMSC Conference Room, 4 F Administration Bldg. Brgy. Zone I, Mabini St., Talisay City, Negros Occidental, which shall be opened only to all interested parties who have purchased the Bidding Documents.
7. Bids must be delivered on or before **May 23, 2016, 9:30 A.M.** at the CHMSC Conference Room, 4 F Administration Bldg. Brgy. Zone I, Mabini St., Talisay City, Negros Occidental. All Bids must be accompanied by a bid security specified in the Bid Data Sheet.
8. Bid opening shall be on **May 23, 2016** at **10:00 A.M.**, at the same venue and address. Bids will be opened in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted.
9. The Carlos Hilado Memorial State College reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

DR. PERLA G. GUILLENA
Head, BAC Secretariat
Carlos Hilado Memorial State College
Brgy. Zone I, Mabini St.,
Talisay City, Negros Occidental
Telefax No. (034) 495-3767, 712-8404

EDUARDO G. SAYSON, ED.D.
BAC Chairman