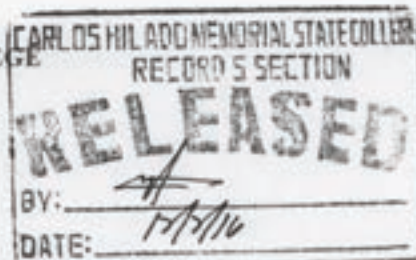




Republic of the Philippines  
**CARLOS HILADO MEMORIAL STATE COLLEGE**  
**BIDS AND AWARDS COMMITTEE**  
 Talisay City, Negros Occidental  
 Telefax Nos. (034) 495-3767; (034) 712-8404



**INVITATION TO BID**  
 CHMSC 16-044-1201

- The *Carlos Hilado Memorial State College*, through the *Corporate Budget for the Contract of 2016 approved by the governing Board*, intends to apply the sum of **SEVEN HUNDRED SEVENTY THOUSAND EIGHT HUNDRED SIXTY-TWO PESOS & 09/100 (Php 770,862.09) ONLY** being the Approved Budget for the Contract (ABC) to payments under the contract for the **SUPPLY AND DELIVERY OF COMMON USE SUPPLIES AND JANITORIAL SUPPLIES OF THE FOUR (4) CAMPUSES (2<sup>nd</sup> Qtr. -STF)**. Bids received in excess shall be automatically rejected at bid opening.
- The *Carlos Hilado Memorial State College* now invites BIDDERS/SUPPLIERS to bid for the **SUPPLY AND DELIVERY OF COMMON USE SUPPLIES AND JANITORIAL SUPPLIES OF THE FOUR (4) CAMPUSES (2<sup>nd</sup> Qtr. -STF)**, as follows:

|        |                                 |                       |
|--------|---------------------------------|-----------------------|
| LOT 1  | Ballpens, Etc.                  | 29,852.80             |
| LOT 2  | Janitorial Supplies             | 183,061.00            |
| LOT 3  | Bond Papers                     | 95,380.00             |
| LOT 4  | Specialty Papers                | 67,538.52             |
| LOT 5  | Inks                            | 21,405.00             |
| LOT 6  | Folders and Envelopes           | 34,966.14             |
| LOT 7  | Water Dispenser, Etc.           | 36,963.76             |
| LOT 8  | Window Blinds                   | 70,000.00             |
| LOT 9  | Paper Trimmer & Binding Machine | 32,456.22             |
| LOT 10 | Other Office Supplies           | 199,238.65            |
|        |                                 | <b>Php 770,862.09</b> |

Delivery of Goods is required within **Thirty (30) calendar days upon receipt of Notice to Proceed**. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project of at least 50% of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

- Bidding will be conducted through open competitive bidding procedures using the non-discretionary pass/fail criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.
- Interested bidders may obtain further information from the CARLOS HILADO MEMORIAL STATE COLLEGE and inspect the Bidding Documents at the address given below from 8:00 A.M. to 5:00 P.M.

The BAC Secretariat  
 Brgy. Zone I, Mabini St.,  
 Talisay City, Negros Occidental

- A complete set of Bidding Documents may be acquired by interested Bidders on **December 2 – 8, 2016** from the address below and upon payment of a non-refundable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of One Thousand Pesos (**Php 1,000.00**) Only.
- The CHMSC will not hold a Pre-bid Conference for this Project.
- Bids must be delivered on or before **December 9, 2016, 10:00 A.M.** at the CHMSC Conference Room, 4/F Administration Bldg. Brgy. Zone 1, Mabini St., Talisay City, Negros Occidental. All Bids must be accompanied by a bid security specified in the Bid Data Sheet.
- Bid opening shall be on **December 9, 2016 at 10:30 A.M.**, at the same venue and address. Bids will be opened in the presence of the Bidders' representatives who choose to attend. Late bids shall not be accepted.
- The Carlos Hilado Memorial State College reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
- For further information, please refer to:  
 DR. PERLA G. GUILLENA  
 Head, BAC Secretariat  
 Carlos Hilado Memorial State College  
 Brgy. Zone I, Mabini St.,  
 Talisay City, Negros Occidental  
 Telefax No. (034) 495-3767 / 712-8404

EDUARDO G. ANAYSON, ED.D.  
 BAC Chairman